



**Interlocal Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 9
AGENDA DATE: Thu 09/29/2005
PAGE: 1 of 1**

SUBJECT: Authorize negotiation and execution of Renewal of and Amendment One to the Interlocal Cooperation Agreement with Travis County for emergency medical services in Travis County to renew the agreement through Fiscal Year 2005-2006 and amend the amount of fees payable to City and certain exhibits.

AMOUNT & SOURCE OF FUNDING: Funding from Travis County in the amount of \$9,158,522 was included in the Approved Fiscal Year 2005-2006 Operating Budget of the EMS Department.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Emergency Medical
DEPARTMENT: Services

**DIRECTOR'S
AUTHORIZATION:** Richard Herrington

FOR MORE INFORMATION CONTACT: Heather Cooke, Principal Planner, 972-7086

PRIOR COUNCIL ACTION: The Fiscal Year 2004-2005 Interlocal Agreement with Travis County for Emergency Medical Services was approved on December 2, 2004.

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

MBE / WBE: N/A

The EMS Department has been providing emergency medical services to Travis County for over twenty-five years. The current Interlocal Agreement with Travis County for ground EMS services was approved by Council on December 2, 2004. The initial term of the current agreement expires on September 30, 2005, but it is renewable for up to four terms of one year each. This Renewal of and Amendment to the Fiscal Year 2004-2005 Interlocal Agreement will allow the City to continue to provide ground EMS services to those areas of Travis County that are located outside the City of Austin's corporate limits, under the same terms and conditions that were approved by Council in December 2004, except that the monthly fee to be paid to the City will increase from \$688,815.75 to \$763,210.16 and certain exhibits will be amended. Travis County reimburses the City for these services through a flat monthly rate that corresponds to the annual operating budget for EMS. The proposed amendments will adjust this monthly fee for FY 2005-2006 to correspond with the adopted operating budget for FY 2005-2006.

RENEWAL and Amendment One to
Agreement
between
The City of Austin and Travis County for
Emergency Medical Services

This Renewal and Amendment One to the Agreement Between the City of Austin and Travis County for Emergency Medical Services is entered into by the following parties: the City of Austin, a Texas municipal corporation, ("City") and Travis County, ("County"), ("Renewal and Amendment One").

RECITALS

City and County developed an Emergency Medical Services System that provides services throughout the entire geographic area of the City of Austin and Travis County.

City and County entered into an Agreement Between the City of Austin and Travis County for Emergency Medical Services that was signed by the last party to sign it on December 13, 2004 ("FY 2005 Agreement").

City and County wish to renew the FY 2005 Agreement for a one year term beginning October 1, 2005, and to amend it to replace certain Exhibits (as amended, "FY 2006 Agreement").-

City and County are authorized to enter into this Renewal and Amendment One in all respects by Tex. Gov't. Code Ann., ch. 791.

AGREEMENT TO RENEW AND AMEND FY 2005 AGREEMENT

The parties agree to amend the FY 2005 Agreement as follows:

1. Acknowledgements: City and County acknowledge that each party has continued to provide services, as described in the FY 2005 Agreement, to the other party under Section 13.13.3 Holdover—since September 30, 2005. The parties acknowledge that, as used in this document, the term "Amendment One" means the FY 2005 Agreement, as amended by this Amendment One.

2. RENEWAL OF FY 2005 AGREEMENT: City and County are approving the renewal of the FY 2005 Agreement for the first additional term of one year commencing October 1, 2005 and ending September 30, 2006, subject to the amendments described in Section 3 below and to their right of termination in the FY 2005 Agreement.

3. AMENDMENT OF FY 2005 AGREEMENT: The parties agree that the Exhibits listed below are deleted and replaced in their entirety with new Exhibits, which are attached to and made a part of the FY 2006 Agreement for all purposes. The Exhibits attached to the FY 2005 Agreement are and remain effective for all purposes including performance of services and accounting for expenses related to the period from October 1, 2004 to September 30, 2005 inclusive, including those that relate to implementation of the provisions requiring true-up of expenses and fees for that period which occurs after October 1, 2005. The Exhibits which are listed below and attached to this Renewal and Amendment One are effective for the period commencing October 1, 2005, and replace the versions of these Exhibits attached to the FY 2005 Agreement for the performance of services and accounting for expenses related to the period from October 1, 2005 to September 30, 2006 inclusive, including those that relate to implementation of the provisions requiring true-up of expenses and fees for that period which occurs after October 1, 2006.

Exhibit A FY 2006 Suburban County Station Locations as of October 1, 2005

Exhibit B FY 2006 Inventory of County-Owned Assets in City Possession
for Use in EMS System

Exhibit D FY 2006 Financial Formulas and EMS Fee

Exhibit E FY 2006 Performance Measures and Reports

Exhibit G FY 2006 Travis County First Responder Training and Other
Services

4. INCORPORATION OF FY 2005 AGREEMENT: City and County hereby incorporate the FY 2005 Agreement into this Renewal and Amendment One. Except for the changes made in this Renewal and Amendment One, City and County hereby ratify all of the terms and conditions of the FY 2005 Agreement and agree that they shall continue in effect throughout the term of the FY 2006 Agreement.

5. EFFECTIVE DATE: When it is approved by both the Travis County Commissioners Court and the City of Austin City Council, this amendment is effective October 1, 2005.

CITY OF AUSTIN
A Home Rule Municipality

By: _____
Toby Hammett Futrell, City Manager Date: _____

TRAVIS COUNTY

By: _____
Samuel T. Biscoe, County Judge Date: _____

EXHIBIT A
FY 2006 Suburban County Station Locations
as of October 1, 2005

Medic 9 (Lakeway)	1211 Lohman's Crossing Lakeway, Texas 78738	Travis County ESD #6
Medic 20 (Pflugerville)	911 West Pflugerville Loop Pflugerville, Texas 78660	Travis County ESD #2
Medic 21 (Westlake)	1295 Capital of Texas Hwy, South Austin, Texas 78746	Travis County ESD #9
Rescue 22 (Lago Vista)	3605 Allegiance Cove Lago Vista, Texas 78645	Travis County ESD #1
Medic 23 (Harris Branch)*	11205 Harris Branch Parkway Austin, Texas 78754	City of Austin
Medic 24 (temporarily designated as Medic 30) (Del Valle)**	Temporary location: 2454 Cardinal Loop Del Valle, Texas 78617	City of Austin
Medic 25 (Jonestown)	18310 Park Drive Jonestown, Texas 78645	City of Jonestown
Rescue 26 (Pedernales)	22404 State Hwy 71 West Spicewood, Texas 78669	Travis County ESD #8

*Medic 23 (Harris Branch) is located within the corporate limits of the City of Austin and is owned by the City of Austin, but Travis County owns the ambulances that operate from this station. It is considered a County station for purposes of the Financial Formula described in Exhibit D-1 in this Agreement.

** Medic 24 (temporarily designated Medic 30) is located within the corporate limits of the City of Austin and is owned by the City of Austin, but Travis County owns the ambulances that operate from this station. This is a temporary location for this County unit until a City unit (Medic 30) begins operating from this site, at which time Medic 24 will be re-located. Medic 24 is considered a County station for purposes of the Financial Formula described in Exhibit D-1 in this Agreement. The unit operating from the Del Valle station serves the City of Austin and Southeastern Travis County as its primary response area.

EXHIBIT B
FY 2006 Inventory of County-Owned Assets
in City Possession for Use in EMS System

This exhibit includes items purchased by the City of Austin and reimbursed by Travis County.

Item	Quantity in Stock as of 10/1/2005	Comments
Stryker patient stretchers	7	Includes 3 stretchers purchased with ambulances that were ordered in FY 2005. All stretchers are proposed to be traded in for leased models in FY 06
Ferno stair chairs	10	Purchased with ambulances
Stryker stair chairs	3	Purchased with ambulances that were ordered in FY 2005
Patient litters (highway cots)	10	Purchased with ambulances
Ice machine	1	Located at Jonestown EMS station

Item	Quantity in Stock as of 10/1/2005	Comments
Laptop computer with docking station accessories	0	Sent to County salvage in August 2005
Personal computers	2	
Computer router for ISDN lines (for connection to system network)	1	For Pedernales Station (Medic 26)
Kenwood mobile radios	13	

Item	Quantity in Stock as of 10/1/2005	Comments
Desks	6	
Credenzas	5	
Office chairs	6	
Visitor chairs	7	
Book shelves	6	
File cabinets	3	
14-inch color TV with VCR and wall mount	1	

EXHIBIT B
FY 2006 Inventory of County-Owned Assets
in City Possession for Use in EMS System

ATCEMS Vehicle ID	Chassis Year	Make	Vehicle Type and Color	Primary Assignment
00E001TC	2000	International	Ambulance (White)	Rotates at County Stations
00E002TC	2000	International	Ambulance (White)	Rotates at County Stations
00E003TC	2000	International	Ambulance (White)	Rotates at County Stations
00E004TC	2000	International	Ambulance (White)	Rotates at County Stations
00E005TC	2000	International	Ambulance (White)	Rotates at County Stations
00E006TC	2000	International	Ambulance (White)	Rotates at County Stations
00E007TC	2000	International	Ambulance (White)	Rotates at County Stations
01E500TC	2001	Freightliner	Ambulance (Yellow)	Rotates at County Stations
02E501TC	2002	Freightliner	Ambulance (Yellow)	Rotates at County Stations
02E502TC	2002	Freightliner	Ambulance (Yellow)	Rotates at County Stations
One of the 2000 model ambulances listed above will be turned back to the County within 30 days after three new County ambulances that were ordered in FY 2005 are placed in service by the City.				
02E015TC	2002	Ford	Urban Command Vehicle (Yellow)	District Commanders
02E016TC	2002	Ford	Urban Command Vehicle (Yellow)	District Commanders
00A012TC	2000	Ford	Explorer (White)	Travis County First Responder Liaison
05A719TC	2005	Chevrolet	Suburban (White)	Medical Director

EXHIBIT D

FY 2006 Financial Formulas and EMS Fee

D. 1 EMS Fee for FY 2006 Term.

The EMS Fee for the FY 2006 term ("FY 2006 EMS Fee"), based on the formula outlined in Section D.3 below, is a total amount of nine million one hundred fifty-eight thousand five hundred and twenty-two dollars (\$9,158,522). During FY 2006, County shall pay City a monthly fee of seven hundred sixty-three thousand two hundred and ten dollars and sixteen cents (\$763,210.16). Billing and payments shall be made in accordance with the terms set forth in Section 9 of the Agreement. The FY 2006 term is October 1, 2005 through September 30, 2006.

D. 2 Annual Amendments to Exhibit D.

The parties agree that this Exhibit D will be amended annually for each renewal term, to reflect the City's Approved EMS General Fund Budget, and the corresponding annual and monthly fees, approved by City Council and the Commissioners Court during the budget process for the applicable renewal term.

D. 3 Financial Formula for FY 2006 EMS Fee.

For EMS services provided during FY 2006, the total annual EMS Fee under Section 9 was calculated based on the application of the following formula to the FY 2006 Approved Budget for the City of Austin's EMS General Fund. The expenditures outlined in this formula do not include City *STAR Flight* expenditures which are budgeted by the City in the EMS Travis County Reimbursed Fund. Fees for *STAR Flight* services shall be paid under a separate interlocal agreement between the City and County.

FY 2006 City EMS Personnel Budget times the *Personnel Multiplier for FY 2006*
FY 2006 City EMS Contractuals Budget times the *Contractuals Multiplier for FY 2006*
FY 2006 City EMS Commodities Budget times the *Commodities Multiplier for FY 2006*

Personnel Multiplier for FY 2006. The personnel multiplier for FY 2006 shall be based on the total number of EMS ground stations located within Travis County, outside of the City's corporate limits as a percentage of the total number of EMS ground stations located within Travis County, both within and outside the City limits. The percentage will be based upon stations with operating funds as of October 1, 2005 all of which are listed in Exhibit A-1. For purposes of these calculations, the parties agree that the Harris Branch station, located at 11205 Harris Branch Parkway, will be considered as a station located outside the City limits. The parties also agree that *STAR Flight* facilities will not be included in this multiplier calculation. Based on this formula, the Personnel Multiplier for FY 2006 shall be 26.67%.

EXHIBIT D

FY 2006 Financial Formulas and EMS Fee

Contractuals Multiplier for FY 2006. The contractuals multiplier for FY 2006 shall be based on the total number of EMS ground stations located within Travis County, outside of the City limits as a percentage of the total number of EMS ground stations located within Travis County, both within and outside the City limits. The percentage will be based upon stations with operating funds as of October 1, 2005 all of which are listed in Exhibit A-1. For purposes of these calculations, the parties agree that the Harris Branch station, located at 11205 Harris Branch Parkway, will be considered as a station located within Travis County, outside the City limits. The parties also agree that *STAR Flight* facilities will not be included in this multiplier calculation. Based on this formula, the Contractuals Multiplier for FY 2006 shall be 26.67%. The following line items from the FY 2006 Approved EMS General Fund Budget will be excluded from the total contractuals cost (i.e.: County will pay 0% of the following line items which are expenditures related to City EMS stations):

- Line Item Number 5560 – architectural services
- Line Item Number 6160 – electric service
- Line Item Number 6162 – gas/heat
- Line Item Number 6165 – water service
- Line Item Number 6170 – wastewater service
- Line Item Number 6174 – drainage fee
- Line Item Number 6175 – garbage collection
- Line Item Number 6383 – building maintenance
- Line Item Number 6404 – telephone base
- Line Item Number 6185 – county true-up reimbursement from FY 2005

Commodities Multiplier for FY 2006. The commodities multiplier for FY 2006 shall be based on the total number of FY 2004 EMS responses located within Travis County, outside of the City limits, as a percentage of the total number of FY 2004 EMS responses (combined responses made within and outside the City limits). Based on this formula, the Commodities Multiplier for FY 2006 shall be 18.35%.

Expense Refund Multipliers for FY 2006. The expense refund multipliers for FY 2006 shall be based on the FY 2006 Personnel and Commodities multipliers as outlined below:

- Staff Psychologist salary reimbursements from Austin Fire Department – based on the Personnel Multiplier for FY 2006 (26.67%)
- Personnel cost reimbursements from Austin Convention Center for standbys – based on the Personnel Multiplier for FY 2006 (26.67%)
- Medical supply reimbursements from Austin Fire Department – based on the Commodities Multiplier for FY 2006 (18.35%)

EXHIBIT D

FY 2006 Financial Formulas and EMS Fee

Capital Costs for FY 2006. Capital costs will be reviewed annually and funded as needed through the annual budget negotiations between the City and County. For FY 2006, the parties agree that the City will not make any capital purchases on behalf of Travis County. In addition to those assets listed in Exhibit B-1, County agrees to purchase and own 3 replacement ambulances during FY 2006 in accordance with the terms in Sections 5.1.1, 5.1.3 and 5.1.4 of this Agreement. Once City receives the three new County ambulances that were purchased in FY 2005, City shall return possession of one County-owned ambulance to the County within 30 days after the replacement ambulance is placed into service by the City.

D.4 Amendments to FY 2006 EMS Fee and City's FY 2006 Approved Budget.

The parties acknowledge that the City's Ground EMS Budget may be adjusted during the course of the fiscal year through a budget amendment approved by City Council and Commissioners Court as outlined in Section 9.6 of this Agreement. Any such amendments to the FY 2006 Approved Budget for the City of Austin's EMS General Fund will result in a corresponding adjustment to the FY 2006 EMS Fee, using the formula stated in D.3 above.

D. 5 True Up for FY 2006 EMS Fee Payments Made by County.

Since the FY 2006 EMS Fee is based upon budgeted costs for FY 2006, the annual true-up will be performed by the City following the end of each term. The annual true-up of total City of Austin EMS Department costs will be available by December 31, 2006 through the Close 2 report prepared annually by the City of Austin Controller's Office. The true-up will follow the true-up formula outlined in D.6 below. A portion of any savings attributable to the City of Austin EMS Department will be refunded by the City of Austin to Travis County by January 31, 2007, using the FY 2006 cost multipliers set forth below in Section D.6. Travis County will receive from the City of Austin that portion of the total City of Austin EMS Department savings that result from applying the FY 2006 multiplier to the total FY 2006 actual savings for the City of Austin EMS Department.

D. 6 FY 2006 EMS Fee True-Up Formula.

- Personnel savings for ground services will be reimbursed to County at Personnel Multiplier rate set forth in D.3. Personnel savings will include all expense refunds received by EMS that are attributable to personnel costs.
- Commodities savings for ground services will be reimbursed to County at Commodities Multiplier rate set forth in D.3. Commodities savings will include all expense refunds received by EMS that are attributable to commodities costs.

EXHIBIT D

FY 2006 Financial Formulas and EMS Fee

- Contractuals savings for ground services will be reimbursed to County at Contractuals Multiplier rate set forth in D.3 with the exception of the following line items:
 - 5564 – Collection Services: true-up will be based on actual county costs
 - 6250 – Fleet Maintenance: true-up will be based on actual county costs
 - 6255 – Fuel: true-up will be based on actual county costs
- The following line items will be excluded from the total contractuals cost (i.e.: County will pay 0% of the following line items, which are expenditures for City of Austin EMS stations):
 - 5560 – architectural services
 - 6160 – electric service
 - 6162 – gas/heat
 - 6165 – water service
 - 6170 – wastewater service
 - 6174 – drainage fee
 - 6175 – garbage collection
 - 6383 – building maintenance
 - 6404 – telephone base
 - 6185 – county true-up reimbursement from FY 2005

D.7 Quarterly Expenditure Reports and Estimates.

In accordance with Section 9.8 of this Agreement, the City will submit quarterly reports to the County that projects what, if any, annual savings will look like for the entire department. The City will also apply an estimate of the true-up formula to these quarterly projections. The parties acknowledge that these are only estimates and the City will not be able to determine if there are actual savings and the amount of any such savings until after the applicable term.

D. 8 County Ground Patient Revenue.

All revenue collected by the City for ground patients treated in Suburban County will be paid to Travis County in accordance with the terms set forth in Section 4.8 of this Agreement.

D.9. Budget and New Station Planning for FY 2007

By no later than December 1, 2005 each party shall provide the other party with the most currently available estimates of all projected major costs related to the Agreement for FY 2007. These preliminary estimates shall include as many known major costs as possible, including estimates of compensation increases and assets that are scheduled for replacement. All new FTE's that are anticipated to be requested for FY 2007 should also

EXHIBIT D

FY 2006 Financial Formulas and EMS Fee

be included in these estimates as early as possible. Each party shall continue to provide the other party with regular budget projection updates for FY 2007, as well as cost projections for FY 2008 and FY 2009 to facilitate the budget planning process. Subsequent budget updates for FY 2007 should also be included in the quarterly expenditure reports that the City provides to the County.

Such budget updates shall include all plans by either party for the opening of any new stations within the EMS System. Plans for new stations should include input from the other party, before proposed budgets for new stations are submitted. If the EMS Advisory Board is in place at the time the planning for new stations is occurring, the plans shall be submitted to the EMS Advisory Board for review and recommendation.

If a peak load unit is added in FY 2007, it shall be counted in the Personnel and Contractuals multipliers as a 0.5 City unit for the requested FY 2007 budget, since peak load units operate 12 hours per day. A peak load unit is a roving ambulance used on an as-needed basis in the busiest areas.

The City has no plans to build stations in FY 2006 or FY 2007 in Hays or Williamson Counties or any other areas outside Travis County. If any such plan is adopted by the City, any costs related to such stations will not be included in this formula and such stations will not be included in any multipliers in this formula for the FY 2007 budget submittals.

EXHIBIT E

FY 2006 Performance Measures and Reports

"ESD" means the geographic area served by a Travis County Emergency Services District

Monthly Performance Data to be provided on a quarterly basis, included in the Quarterly Reports referenced below

Monthly Financial Reports to be provided by the last business day of the following month

Quarterly Performance Reports to be provided by the last business day of the month following the end of the quarters ending on the last days of December, March, June and September.

Annual Performance and Financial Reports to be provided on a fiscal year basis by December 1 of each year, except for the annual inventory of County-owned assets in use by City, which shall be submitted by May 15 of each year

Number of 911 calls received by ATCEMS	Monthly, Quarterly and Annually	N/A (data only available system-wide)	N/A (data only available system-wide)	System: 95,000
Number of Suburban County 911 calls received by Travis County Sheriff's Office that were referred to ATCEMS	N/A	Annually (County only)	N/A	Data to be obtained by County EMS Manager
Austin-Travis County EMS Grade of Service (Percent of calls answered by ATCEMS Communications staff within 10 seconds of first ring)	Monthly, Quarterly and Annually	N/A (data only available system-wide)	N/A (data only available system-wide)	System: 95%
Average ATCEMS Communications Call Processing Time (from receipt of call until ambulance dispatch)	Monthly, Quarterly and Annually	Monthly, Quarterly and Annually	N/A	Less than 70 seconds
Travis County Sheriff's Office Grade of Service (Percent of calls answered by TCSO staff within 10 seconds of first ring)	N/A	Quarterly and Annually (County only)	N/A	Data to be obtained by County EMS Manager
Average Time from ATCEMS Call Initiation to Dispatch of "ESD Dispatch" (notification of ESDs' private dispatching vendor via pager alert)	N/A	Quarterly and Annually (County only)	N/A	Less than 35 seconds
Total ATCEMS Responses (number of ATCEMS responses to 911 calls)	Monthly, Quarterly and Annually	Monthly, Quarterly and Annually	Annually	System: 102,000
Percentage of total ATCEMS ground responses made into Suburban County (all ATCEMS ground units)	Monthly, Quarterly and Annually	Monthly, Quarterly and Annually	Annually	N/A
Percentage of Total Ground Responses by County Ground Units (% of total responses performed by County Ground Units)	Annually	Annually	Annually	N/A
Percentage of Total Ground Responses made by County Ground Units into the City of Austin	N/A	Annually	N/A	N/A
Percentage of Total Ground Responses made by City Ground Units into Suburban County	N/A	Annually	N/A	N/A

EXHIBIT E
FY 2006 Performance Measures and Reports

Average ATCEMS Response Time (from time call received by EMS Communications until arrival at scene)	Monthly, Quarterly and Annually	Monthly, Quarterly and Annually	Annually	N/A
Average ATCEMS Trauma Scene Time for Category 1, Non-Entrapped Patients (life threatening) - including <i>STAR Flight</i>	Monthly, Quarterly and Annually	Monthly, Quarterly and Annually	Annually	System: < 10 minutes
Average ATCEMS Trauma Scene Time for Category 1, Non-Entrapped Patients (life threatening) - not including <i>STAR Flight</i>	Monthly, Quarterly and Annually	Monthly, Quarterly and Annually	Annually	System: 9 minutes
Average ATCEMS Transport Time by Ground Units (from departure at scene to arrival at medical facility)	Annually	N/A	N/A	N/A
Percentage of ATCEMS cardiac arrest patients (non-trauma) delivered to a facility with a pulse	Quarterly and Annually	Quarterly and Annually	Annually	System: 24%
Percentage of ATCEMS cardiac arrest patients (non-trauma) discharged from the hospital alive	Quarterly and Annually	Quarterly and Annually	Annually	System: 10%
Customer Service Satisfaction (from City of Austin's Voice of the Customer survey)	N/A (survey currently only conducted within city limits)	Annually (survey conducted by City, only within city limits)	N/A	System: 90%
Customer Service Satisfaction (from County-conducted customer service survey-if funded by County)	N/A	Annually-if funded by County	To be determined by County	To be determined by County
Percentage of Monthly Payments of ATCEMS Ground Services Fees by County to City Within 30 Business Days of Receipt of Complete Invoice	Monthly, Quarterly and Annually	N/A	N/A	100%
Average Number of Calendar Days of Issuance of County Ground Patient Bill from Date of Service	Monthly, Quarterly and Annually	N/A	N/A	14 days
Percentage of Monthly Payments of County Ground Patient Revenue Made by City to County by 30 th Calendar Day of Following Month	Monthly, Quarterly and Annually	N/A	N/A	100%

EXHIBIT E
FY 2006 Performance Measures and Reports

Billing Assessments Report	Billing Assessments Report by Patient ID # for patients treated in Travis County (outside COA)	Monthly
Accounts Receivable/Aging Report	Accounts Receivable/Aging Report by Patient ID # for patients treated in Travis County (outside COA)	Monthly
Collection/Payer Type Report	Collection Report by Patient ID # and by Payer Type - for patients treated in Travis County (outside COA)	Monthly
Expenditure and Budget Projection Report	Expenditures by line item for all ATCEMS expenditures budgeted by City of Austin, with projections of year-end total expenditures and projections of major cost changes for subsequent budget year	Quarterly
Inventory of County Property	Inventory Report of items purchased by ATCEMS on behalf of County and vehicles purchased by County in use by ATCEMS - due to County by May 15	Annually (by May 15)
Vehicle Maintenance Costs per Mile (for County-owned vehicles maintained by City)	Vehicle Maintenance Report - will be provided as backup to annual true-up of costs paid by County for ground services	Annually
Maintenance detail per County-owned vehicle maintained by City	Report of all City maintenance performed on each County-owned vehicle	Annually

Exhibit G

FY 2006 Travis County First Responder Training and Other Services

For FY 2006, County shall provide funding, in an amount not to exceed sixty-eight thousand dollars (\$68,000), for Travis County First Responder training and medical supplies. Travis County First Responders may elect to use this funding for training provided by the City of Austin, as outlined in this Exhibit, or for training provided by another vendor that is approved in advance by the Medical Director and the County EMS Manager. If the Travis County First Responders elect to use the funds for supplies, the supplies shall be provided by Austin-Travis County EMS under the terms of this Exhibit.

City of Austin Training Fees for FY 2006

If Travis County First Responders elect to use funds from the County to obtain training through Austin-Travis County EMS and/or the Austin Fire Department, the following course fees shall apply. Subject to available resources, other courses not included on this list may be developed by the Austin-Travis County EMS Department (A/TCEMS) and Austin Fire Department (AFD) to meet the needs of the Travis County First Responders. If such courses are offered by A/TCEMS or AFD, an accompanying fee schedule will be developed for reimbursement of City incurred costs. This schedule must be approved by the EMS Director and County EMS Manager to be eligible for reimbursement by Travis County.

CPR/AED Basic Training¹		
	Adult CPR & Heimlich (Heartsaver) Single Rescuer	\$11 per student plus instructor costs
	Adult, Child and Infant CPR & Heimlich (Heartsaver) Single Rescuer	\$13 per student plus instructor costs
	Adult, Child and Infant CPR & Heimlich Double Rescuer (Healthcare Provider)	\$16 per student plus instructor costs
	Infant and Child (Pediatric CPR)	\$13 per student plus instructor costs
	Heartsaver Automated External Defibrillator (AED)	\$13 per student plus instructor costs
	Heartsaver AED, CPR and First Aid	\$14 per student plus instructor costs
	All Heartsaver and CPR Recertifications	\$5 per student plus instructor costs
CPR/AED Instructor Training¹		
	Instructor Certification (includes materials)	\$74 per student plus instructor costs
	Instructor Recertification	\$5 per student plus instructor costs
	TV/VCR Rental	\$20 per day
	Instructional Video Tape Rental	\$20 per day
	Manikin rental, adult model	\$9
	Manikin rental, child or infant model	\$7
	Automated External Defibrillator (AED) rental	\$25 per day
First-Aid Training¹		
	Heart Saver First Aid (with American Heart Association)	\$11 per student plus instructor costs

	Heart Saver First Aid Instructor	\$36 per student plus instructor costs
Exhibit G FY 2006 Travis County First Responder Training and Other Services		
Internships with Austin-Travis County Paramedics		
	Paramedic-Intermediate	\$1.65 per hour
Continuing Education/Basic Training		
	Continuing Education (CE) Certificate	\$5 per certification
	Academy CE Fee	\$5/hour per person
	National Standards – Initial Course	\$130 per person
	National Standards – Recertification	\$75 per person
	Skills Testing for BLS and ALS	\$25 per person
	ACLS Certificate	\$2.50 per certificate
	BTLS Certificate	\$17 per certificate
	BTLS Recertification	\$12 per certificate
	ACLS/PALS Training Book	\$30 per person
	BTLS Training Book	\$40 per person
	BTLS/ACLS Instructor Course	\$100 per person
	Emergency Care Attendant (ECA) Course	\$335 per person
	Emergency Medical Technician-Basic (EMT-B) Course	\$575 per person
Advanced EMS Training		
	Ropes Operations	\$315 per person
	Ropes Technician	\$225 per person
	12 Lead EKG Class (8 hr)	\$60 per person
	Vehicle Extrication Course	\$75 per person
	Hazardous Materials for EMS Course	\$120 per person
	ICS/MCI Course	\$60 per person
	Swiftwater Operations	\$315 per person
	Swiftwater Technician	\$225 per person
	Emergency Vehicle Operator's Course	\$230 per person
	Search and Rescue Fundamentals Course	\$250 per person
Courses That May Be Developed by Austin-Travis County EMS or the Austin Fire Department		
	Certified Instructor/Coordinator Fee (if no per person fee is charged)	\$25 per hour

¹ Course material costs are set by the American Heart Association and are subject to change. Instructor costs will only be charged if the instructors are not A/TCEMS system providers. Instructor costs to be calculated by the following formula: # of instructors x # of course hours x \$15 # of students

Exhibit G

FY 2006 Travis County First Responder Training and Other Services

FY 2006 Medical Supplies for Travis County First Responders

For FY 2006, City shall continue to provide medical supplies to Travis County First Responders to the extent that medical supplies are requested by Travis County First Responders, funding is approved by Commissioners Court, and funding is available from the County for reimbursement of the City's actual supply costs. Supplies shall be provided from the Travis County First Responder Medical Supply List approved by the Medical Director and in accordance with Austin-Travis County EMS Clinical Operating Guidelines. This list may be updated periodically by the Medical Director as needed.

Payments by County for Travis County First Responder Training Charges.

The City shall invoice County quarterly for Travis County First Responder training services provided through this Exhibit. The invoices shall be sent to the County EMS Manager. County shall pay invoiced amounts for services provided to Travis County First Responders not to exceed the amount set annually by the County in its adopted budget. County shall pay the amounts invoiced within thirty business days after receipt of each invoice. The training invoices shall include the course title, date, location, the names and agencies of all Travis County First Responders in each course, and the total cost of all training services for the quarter incurred by the City for providing training to Travis County First Responders.

Payments by County for Travis County First Responder Supply Charges.

The City shall invoice County quarterly for Travis County First Responder medical supplies provided through this Exhibit. The invoices shall be sent to the County EMS Manager. County shall pay invoiced amounts for supplies provided to Travis County First Responders not to exceed the amount set annually by the County in its adopted budget. County shall pay the amounts invoiced within thirty business days after receipt of each invoice. The supply invoice shall be sufficient if it includes the periods during which the supplies are provided, the description and quantity of medical supplies that are provided to Travis County First Responders, the per unit cost of each item supplied, the total cost per item, and the total cost of all medical supplies provided. City may provide County with documentation for unit costs of medical supplies either through actual invoices or with a copy of the current City contract that states the unit price of the item supplied as sufficient documentation for payment of supply invoices.

Insufficient Documentation for First Responder Fees.

No later than fifteen (15) days after receipt of an invoice described in this Exhibit, the County EMS Manager shall notify the EMS Director in writing when the invoice appears insufficient or incorrect. If County notifies City that any invoice described in this Exhibit is incorrect or lacks sufficient information, City shall provide a corrected invoice, if the original is in fact incorrect, or any additional information in its possession concerning expenses within fifteen (15) days and the County shall submit payment within ten (10) days of the receipt of such additional invoice or information.

Exhibit G
FY 2006 Travis County First Responder
Training and Other Services

Suspension of Services

In the event that the County does not pay City in a timely manner for either supplies or training services that the City has provided to Travis County First Responders under this Agreement, City may suspend providing either or both services until it has been reimbursed in full by County. Training will not be suspended for classes that are in progress.